



PARLIAMENTARY COUNSEL'S OFFICE

NSW Government Gazette Information

The *New South Wales Government Gazette* is the permanent public record of official notices issued by the New South Wales Government. It also contains local council and other notices and private advertisements.

The Gazette is compiled by the Parliamentary Counsel's Office (PCO). It is ordinarily published every Friday (except public holidays) on the NSW legislation website (www.legislation.nsw.gov.au), but for urgent matters may be published on other days. A PDF version is available on that website.

The NSW legislation website contains a permanent archive of past Gazettes. The website's collection of Gazettes for browsing and searching dates from 2001.

Copies of the Gazette prior to 2001 are available at the State Library of New South Wales www.sl.nsw.gov.au.

How to Submit a Notice for Gazettal

Please email the notice in Microsoft Word format to nswgazette@pco.nsw.gov.au. Images should be emailed in jpg, tiff or PDF format.

Notices must be received in Word format by 5.00 pm Wednesday for Friday publication.
Please do not send notices as PDFs.

For instruments drafted by PCO, the request should include the full name of the instrument, PCO's file reference (which you can find on the top of the Opinion relating to that instrument or on the bottom left hand side of the instrument itself).

Notices are accepted for publication in the next available Gazette, unless otherwise specified.

You will receive email confirmation of receipt of your notice within 24 hours. Please phone (02) 9321 3333 if you have not received confirmation within that time.

Level 23 AMP Centre 50 Bridge Street Sydney 2000 GPO Box 4191 Sydney 2001

Telephone No (02) 9321 3333 Facsimile No (02) 9232 4796 Email parliamentary.counsel@pco.nsw.gov.au

E:\manuals\Information Sheets\Online notification of Statutory Instruments\Gazettal_IS.docx

Urgent Gazettal

Requests for urgent gazettal should be made:

- initially by phone ((02) 9321 3333) as soon as possible, and
- then by email to nswgazette@pco.nsw.gov.au confirming that urgent gazettal has been approved by a senior officer.

Style

Where relevant, a notice made under particular legislation should include the name of that legislation as a heading to the notice.

PCO reserves the right to apply its in-house style to all Gazette notices (for example, headings, italicisation, capitalisation, formatting).

Council Notices and Private Advertisements

All notices in the Council Notices and Private Advertisements sections are charged at \$1 a word and \$30 a map (whether single or double column width), plus GST.

Fees for council notices and private advertisements are invoiced at the end of each month.

Telephone inquiries

9.00 am to 5.00 pm, Monday to Friday

Telephone: (02) 9321 3333

Parliamentary Counsel

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