**Request to prepare a local environmental plan**

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| --- | --- | --- |
| **Planning proposal number** |  | |
| **Land description and address** | *[Refer to* page *of planning proposal/attachment if list 5+]* | |
| **Principal instrument**  **Proposed amendment number** |  | |
| **Amendment proposed** | maps | text provisions |
| **Consist with the gateway determinations** | yes | no  *[include justification below if inconsistent]* |
| **Relevant provisions** |  | |
| **Relevant maps** |  | |

|  |  |
| --- | --- |
| **Background** | The planning proposal was approved by a delegate of the Minister for Planning in a gateway determination dated [insert date and include any gateway determination amendment dates]  I am instructed that the planning proposal was publicly exhibited from [insert date] to [insert date].  I also request your opinion as to whether the proposed amendments may be legally made. |
| **Instructions** | *Note current zone if planning proposal involves additional permitted use* |
| **Timeframe** |  |

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| **Contact** | [name]  [role] | [phone]  [email] |
| **Alternate contact** | [name]  [role] | [phone]  [email] |

**Endorsed**

Name  
**Role**

**Attachments**