**Request to prepare a local environmental plan**

|  |  |
| --- | --- |
| **Planning proposal number** |  |
| **Land description and address** |  *[Refer to* page *of planning proposal/attachment if list 5+]* |
| **Principal instrument****Proposed amendment number** |  |
| **Amendment proposed** | [ ]  maps | [ ]  text provisions |
| **Consist with the gateway determinations** | [ ]  yes | [ ]  no*[include justification below if inconsistent]* |
| **Relevant provisions** |  |
| **Relevant maps** |  |

|  |  |
| --- | --- |
| **Background** | The planning proposal was approved by a delegate of the Minister for Planning in a gateway determination dated [insert date and include any gateway determination amendment dates]I am instructed that the planning proposal was publicly exhibited from [insert date] to [insert date].I also request your opinion as to whether the proposed amendments may be legally made. |
| **Instructions** | *Note current zone if planning proposal involves additional permitted use* |
| **Timeframe** |  |

|  |  |  |
| --- | --- | --- |
| **Contact** | [name][role] | [phone][email] |
| **Alternate contact** | [name][role] | [phone][email] |

**Endorsed**

Name
**Role**

**Attachments**